

**TABLE 1 - Tuition Refund Calculation Worksheet
Undergraduates - Summer**

The Refund Calculation Worksheet is an *estimate* only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

REFUND DUE = [(Total Tuition Paid - Non-Refundable Fee - Other) X Refund Rate] - Cancellation Fee*

*Students who withdraw from classes are subject to cancellation charges as early as the first day of session

REFUND CALCULATION WORKSHEET

Determine Total Tuition Fee Paid; insert amount on line 1 (see applicable Undergraduate Fee Schedule) (Note 1)	<input type="text"/>	line 1
Determine Non-Refundable fees (see below); and Other Applicable Fees (Note 3); insert total amount on line 2	<input type="text"/>	line 2
Total Refundable Tuition Amount (line 1 - line 2)	<input type="text"/>	line 3
Determine Refund Rate; insert Refund Rate on line 4 (see applicable TABLE 2) (Note 2)	<input type="text"/>	line 4
Multiply line 3 by line 4	<input type="text"/>	line 5
Cancellation fee; insert amount on line 6 (see above)	<input type="text"/>	line 6
Total Refund Due; Line 5 minus line 6	<input type="text"/>	Total Refund Due

Cancellation fee:	Full course	69.00
	Half course	34.50
	Quarter course	17.25
Non-Refundable fees:	n/a	

Note 1: refer to the applicable **Tuition Fee Schedule** to determine your total tuition fee paid, faculty donation and other program-related fees:

http://www.registrar.uwo.ca/student_finances/fees_refunds/fee_schedules.html

Note 2: Refer to **Table 2: Refund Rate** for **applicable program** to determine the refund rate percentage

http://www.registrar.uwo.ca/student_finances/fees_refunds/refund_schedules.html

Note 3: Other Applicable Fees:

There may be other non-tuition charges are not refundable and may reduce your refund amount which include but are not limited to:

- | | | |
|------------------------|---------------------------|------------------------------|
| Bank Wire fees | Deferment Fees | Western 1 Card Fee |
| Sealing Charges | Late Registration Fees | Inlop Fees |
| Outlop Fees | Letter of Permission Fees | Trois Pistole Immersion Fees |
| Late Payment Penalties | | |

Other Notes:

To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website:

http://www.registrar.uwo.ca/student_finances/scholarships_awards/index.html

REFUND CALCULATION EXAMPLE:

You are a student enrolled in a Canadian **Undergraduate, Regular Full Course, Year 2 for Intersession 2018** and have paid your tuition before the start of the session. You have withdrawn from the course on **May 20, 2018** according to the add/drop form provided by your academic counsellor.

Total tuition fees paid**	\$ 1,428.68	line 1
Subtract applicable non-refundable fees	n/a \$ -	
Total non-refundable fees	\$ -	line 2
Total refundable tuition amount (line 1 - line 2)	\$ 1,428.68	line 3
Refund rate (May 20, 2018)	84%	line 4
	(\$ 1,428.68 x 84%)	line 5
Cancellation Fee	\$ 67.00	line 6
	(\$ 1,200.09 - \$ 67.00)	Total Refund Due