TABLE 1 - Tuition Refund Calculation Worksheet
Education - Additional Qualifications Courses

REFUND DUE = [(Total Tuition Paid - Non-Refundable Fee - Other) X Refund Rate] - Cancellation Fee*

*Cancellation fees will be assessed upon withdrawal, even if the withdrawal occurs prior to the first official day of the Fall/Winter session

REFUND CALCULATION WORKSHEET

| Determined Total Tuition Fee Paid; insert amount on line 1 (see applicable Undergraduate Fee Schedule) (Note 1) | line 1 |
| Determine Non-Refundable fees (see below) and Other Applicable Fees (Note 3); insert total amount on line 2 | line 2 |
| Total Refundable Tuition Amount (line 1 - line 2) | line 3 |
| Determine Refund Rate; Insert Refund Rate on line 4 (see applicable TABLE 2) (Note 2) | line 4 |
| Multiply line 3 by line 4 | line 5 |
| Cancellation fee; insert amount on line 6 (see above) | line 6 |
| Total Refund Due; Line 5 minus line 6 | Total Refund Due |

EDUCATION - ADDITIONAL QUALIFICATIONS

| Cancellation fee: |
| Education - Additional Qualifications per full course | 100.00 |

Note 1: refer to the applicable Tuition Fee Schedule to determine your total tuition fee paid, faculty donation and other program-related fees:
http://www.registrar.uwo.ca/student_finances/fees_refunds/fee_schedules.html

Note 2: Refer to Table 2: Refund Rate for applicable program to determine the refund rate percentage
http://www.registrar.uwo.ca/student_finances/fees_refunds/refund_schedules.html

Note 3: Other Applicable Fees:
There may be other non-tuition charges that are not refundable and may reduce your refund amount which include but are not limited to:
- Bank Wire fees
- Deferment Fees
- Western 1 Card Fee
- Sealing Charges
- Late Registration Fees
- Inlop Fees
- Outlop Fees
- Letter of Permission Fees
- Trois Pistole Immersion Fees
- Late Payment Penalties

Other Notes:
To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website:
http://www.registrar.uwo.ca/student_finances/scholarships_awards/index.html

REFUND CALCULATION EXAMPLE:
You are a student enrolled in a Canadian Undergraduate, EDUC AQ Basic Additional Qualification Full Course, Session QF0 for Fall 2019 and have paid your tuition before the start of the session. You have withdrawn from the course on October 13, 2019 according to the add/drop form provided by your academic counsellor.