

TABLE 3 - Tuition Refund Calculation Worksheet

Estimated REFUND Due = (Total Refundable Tuition Paid X Refund Rate) - Cancellation Fee - other applicable fees (See Note 1)

REFUND CALCULATION WORKSHEET		
Determine Total Refundable Tuition Paid; insert amount on line 1 (See TABLE 1)	<input type="text"/>	line 1
Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 2)	<input type="text"/>	line 2
Multiply line 1 by line 2; insert amount on line 3	<input type="text"/>	<input type="text"/> line 3
Refer to TABLE 1 to determine Cancellation Fee per course; insert amount on line 4	<input type="text"/>	line 4
Determine if Access Cancopy Fee is refundable (see Note 1)	<input type="text"/>	line 5
Total Refund Due; Line 3 minus line 4 plus line 5	<input type="text"/>	Total Refund Due

Note 1 - Other Applicable Fees

The Refund Calculation Worksheet is an *estimate* only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges that may reduce your refund amount which include but are not limited to:

- | | | | |
|------------------------|---------------------------|------------------------------|-------------|
| Bank Wire fees | Deferment Fees | Trois Pistoie Immersion Fees | Inlop Fees |
| Late Payment Penalties | Late Registration Fees | Western 1 Card Fees | Outlop Fees |
| Sealing Charges | Letter of Permission Fees | | |

If your WDN date is <= Nov 1, your Access Cancopy fee is fully refundable. If you WDN date is > Nov 1, it is not refundable.

EXAMPLE:

You are a student enrolled in a Canadian **Undergraduate, Part Time Full Course Session 0, Year 2 for Fall 2010**. You have paid your tuition before the start of the session. You have withdrawn from the course on **September 28, 2010** according to the add/drop for provided by your academic counsellor.

In order to determine your Total Refund Due, refer to the following website and click on your applicable semester and session.

Refer to the following Tables for **Fall 2010 Undergraduate Part Time** to determine the figures for this example:

Table 1 - Total Refundable Tuition and Cancellation Fees

Table 2 - Refund Rate

The total Refundable Tuition paid	1,164.26	line 1
The Refund Rate	77%	line 2 (September 28, 2010)
Multiply Line 1 by Line 2	<u>\$896.48</u>	<u>\$896.48</u> line 3
		<u>\$54.00</u> line 4
Access Cancopy Fee: Enter 0 if refund date is > Nov 1; enter 3.29 if refund date is <= Nov 1		<u>\$3.29</u> line 5
(line 3) - (line 4) + line 5		<u>\$845.77</u> Total Refund Due

Other Notes:

To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website:

<http://www.registrar.uwo.ca/index.cfm/student-finances/scholarships-awards/>