

TABLE 3 - Tuition Refund Calculation Worksheet

REFUND Due = (Total Refundable Tuition Paid X Refund Rate) - other applicable fees (See Note 1)

REFUND CALCULATION WORKSHEET

Determine Total Refundable Tuition Paid ; insert amount on line 1 (See TABLE 1)	<input type="text"/>	line 1
Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 2)	<input type="text"/>	line 2
Multiply line 1 by line 2 then subtract line 3	<input type="text"/>	Total Refund Due

Note 1 - Other Applicable Fees

The Refund Calculation Worksheet is an *estimate* only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges that may reduce your refund amount which include but are not limited to:

- Bank Wire fees Deferment Fees
- Late Payment Penalties Late Registration Fees
- Sealing Charges Letter of Permission Fees
- Inlop Fees Trois Pistole Immersion Fees
- Outlop Fees Western 1 Card Fees

EXAMPLE:

You are a **Canadian** student enrolled in a **Regular Graduate Master's Program, Part Time, for Winter 2011** and have paid your tuition before the start of the session. You have withdrawn on **February 7, 2011** according to the add/drop form provided by your academic counsellor.

In order to determine your Total Refund Due, refer to the following website and click on your applicable semester and session.
<http://www.registrar.uwo.ca/index.cfm/student-finances/fees-refunds/fee-schedules/>

Refer to the following Winter 2010 **Graduate Part Time** Tables to determine the figures for this example:

- Table 1 - Total Refundable Tuition and Cancellation Fees
- Table 2 - Refund Rate

The total Refundable Tuition paid	1,045.66	line 1
The Refund Rate	60%	line 2 (February 7, 2011)
(line 1) x (line 2)	\$627.40	Total Refund Due

Other Notes:

To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website:
<http://www.registrar.uwo.ca/index.cfm/student-finances/scholarships-awards/>