

**TABLE 3 - Tuition Refund Calculation Worksheet**

**REFUND Due = (Total Refundable Tuition Paid X Refund Rate) - other applicable fees (See Note 1)**

**REFUND CALCULATION WORKSHEET**

Determine <b>Total Refundable Tuition Paid</b> ; insert amount on line 1 (See TABLE 1)	<input type="text"/>	line 1
Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 2)	<input type="text"/>	line 2
Total Refund Due; Line 3 minus line 4 plus line 5	<input type="text"/>	<b>Total Refund Due</b>

**Note 1 - Other Applicable Fees**

The Refund Calculation Worksheet is an *estimate* only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges that may reduce your refund amount which include but are not limited to:

- Bank Wire fees
- Late Payment Penalties
- Sealing Charges
- Inlop Fees
- Outlop Fees
- Deferment Fees
- Late Registration Fees
- Letter of Permission Fees
- Trois Pistole Immersion Fees
- Western 1 Card Fees

**EXAMPLE:**

You are a **Canadian** student enrolled in a **Regular Graduate Master's Program, full time, for Winter 2011** and have paid your tuition before the start of the session. You have withdrawn on **February 7, 2011** according to the add/drop form provided by your academic counsellor

In order to determine your Total Refund Due, refer to the following website and click on your applicable semester and session.

<http://www.registrar.uwo.ca/index.cfm/student-finances/fees-refunds/fee-schedules/>

Refer to **Graduates - WINTER 2011 Full Time** Tables to determine the figures for this example:

- Table 1 - Total Refundable Tuition and Cancellation Fees
- Table 2 - Refund Rate

The total Refundable Tuition paid	\$2,188.96	line 1
The Refund Rate	60%	line 2 (February 7, 2011)
(line 1) x (line 2)	<b>\$1,313.38</b>	<b>Total Refund Due</b>

**Other Notes:**

To request a refund, email [reg-fees@uwo.ca](mailto:reg-fees@uwo.ca)

For Bursary and Scholarship refund information, please refer to the following website:

<http://www.registrar.uwo.ca/index.cfm/student-finances/scholarships-awards/>