

TABLE 2 - Tuition Refund Calculation Worksheet

REFUND Due = (Total Refundable Tuition Paid X Refund Rate) - Cancellation Fee - other applicable fees (See Note 1)

- Cancellation fees will be assessed upon withdrawal, even if the withdrawal occurs prior to the first official day of each Spring/Summer session.

Cancellation fee:	Full course	56.00
	Half course	28.00
	Quarter course	14.00

REFUND CALCULATION WORKSHEET

Determine Tuition Paid; insert amount on line 1	[]	line 1
Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 1)	[]	line 2
Multiply line 1 by line 2; insert amount on line 3	[]	line 3
Cancellation Fee per course (see above); insert amount on line 4	[]	line 4
Total Refund Due; Line 3 minus line 4	[]	Total Refund Due

Note 1: Other Applicable Fees

The Refund Calculation Worksheet is an *estimate* only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges are not refundable and may reduce your refund amount which include but are not limited to:

Bank Wire fees	Deferment Fees	Western 1 Card Fee of \$25
Sealing Charges	Late Registration Fees	Inlop Fees
Outlop Fees	Letter of Permission Fees	Late Payment Penalties
Trois Pistole Immersion Fees		UHIP fees (\$240 for Summer 2011 term)

EXAMPLE:

You are a student enrolled in a Canadian **Undergraduate, regular Full Course, Year 2 for Summer Intersession 2011** and have paid your tuition before the start of the session. You have withdrawn from the course on **May 23, 2011** according to the add/drop form provided by your academic counsellor.

In order to determine your Total Refund Due, refer to the following website and click on your applicable semester and session.

<http://www.registrar.uwo.ca/index.cfm/student-finances/fees-refunds/fee-schedules/>

Refer to Table 1: Refund Rate for **Summer 2011 Undergraduate Intersession** to determine the figures for this example:

	Tuition	1,141.92		line 1
	The Refund Rate	69%	line 2	(May 23, 2011)
	Multiply Line 1 by Line 2	\$787.92		
			\$787.92	line 3
			\$56.00	line 4
			\$731.92	Total Refund Due

Other Notes:

To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website:

<http://www.registrar.uwo.ca/index.cfm/student-finances/scholarships-awards/>