

TABLE 3 - Tuition Refund Calculation Worksheet

REFUND Due = (Total Refundable Tuition Paid X Refund Rate) - other applicable fees (See Note 1)

| REFUND CALCULATION WORKSHEET | | |
|--|-----|-------------------------|
| Determine Total Refundable Tuition Paid ; insert amount on line 1 (See TABLE 1) | [] | line 1 |
| Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 2) | [] | line 2 |
| Multiply line 1 by line 2 | [] | line 3 |
| Determine if Access Copyright Fee is refundable (MBA only, see Note 1) | [] | line 4 |
| Total Refund Due; line 3 minus line 4 | [] | Total Refund Due |

Note 1 - Other Applicable Fees

The Refund Calculation Worksheet is an *estimate* only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges that may reduce your refund amount which include but are not limited to:

- | | | |
|------------------------------|---------------------------|-----------------------------|
| Bank Wire fees | Deferment Fees | Western 1 Card Fees of \$25 |
| Sealing Charges | Late Registration Fees | Inlop Fees |
| Outlop Fees | Letter of Permission Fees | Late Payment Penalties |
| Trois Pistole Immersion Fees | | UHIP Fees |

For MBA students only: If your WDN date is <= Nov 1, your Access Copyright Fee of \$30 is fully refundable. If your WDN date is > Nov 1, it is not refundable.

EXAMPLE:

You are a Canadian student enrolled in a **Regular Graduate Master's Program, full time, for SUMMER 2011** and have paid your tuition before the start of the session. You have withdrawn on **June 1, 2011** according to the add/drop form provided by your academic counsellor

In order to determine your Total Refund Due, refer to the following website and click on your applicable semester and session.

<http://www.registrar.uwo.ca/index.cfm/student-finances/fees-refunds/fee-schedules/>

Refer to **Graduates - SUMMER 2011 Full Time** Tables to determine the figures for this example:

- Table 1 - Total Refundable Tuition and Cancellation Fees
- Table 2 - Refund Rate

| | | |
|--|------------|-------------------------|
| The total Refundable Tuition paid | \$2,268.63 | line 1 |
| The Refund Rate | 68% | line 2 (June 1, 2011) |
| Multiply Line 1 by Line 2 | \$1,542.67 | line 3 |
| | \$1,542.67 | |
| MBA students: enter \$30 if your WDN date is > Nov 1 | | line 4 |
| (line 3) - (line 4) | \$1,542.67 | Total Refund Due |

Other Notes:

To request a refund, email reg-fees@uwo.ca

For Bursary and Scholarship refund information, please refer to the following website:

<http://www.registrar.uwo.ca/index.cfm/student-finances/scholarships-awards/>