

TABLE 2 - Tuition Refund Calculation Worksheet

REFUND Due = (Total Refundable Tuition Paid X Refund Rate) - Cancellation Fee - other applicable fees (See Note 1)

- Cancellation fees will be assessed upon withdrawal, even if the withdrawal occurs prior to the first official day of each Spring/Summer session.

Cancellation fee:	Full course	56.00
	Half course	28.00
	Quarter course	14.00

REFUND CALCULATION WORKSHEET

Determine Tuition Paid; insert amount on line 1	<input type="text"/>	line 1
Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 1)	<input type="text"/>	line 2
Multiply line 1 by line 2; insert amount on line 3	<input type="text"/>	<input type="text"/> line 3
Cancellation Fee per course (see above); insert amount on line 4	<input type="text"/>	line 4
Total Refund Due; Line 3 minus line 4	<input type="text"/>	<input type="text"/> Total Refund Due

Note 1 - Other Applicable Fees

The Refund Calculation Worksheet is an *estimate* only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges that may reduce your refund amount which include but are not limited to:

Bank Wire fees	Deferment Fees	Western 1 Card Fee \$25
Sealing Charges	Late Registration Fees	Inlop Fees
Outlop Fees	Letter of Permission Fees	Late Payment Penalties
Trois Pistole Immersion Fees		UHIP (\$240 for Summer 2011 term)

EXAMPLE:

You are a student enrolled in a Canadian **Undergraduate, regular Full Course, Year 2 for Summer Evening 2011** and have paid your tuition before the start of the session. You have withdrawn from the course on **May 16, 2011** according to the add/drop form provided by your academic counsellor.

In order to determine your Total Refund Due, refer to the following website and click on your applicable semester and session.
<http://www.registrar.uwo.ca/index.cfm/student-finances/fees-refunds/fee-schedules/>

Refer to Table 1: Refund Rate for **Summer 2011 Undergraduate Summer Evening** to determine the figures for this example:

Tuition	\$1,141.92	line 1
The Refund Rate	69%	line 2 (May 16, 2011)
Multiply Line 1 by Line 2	<u>\$787.92</u>	<input type="text"/> line 3
		<u>\$56.00</u> line 4
	<input type="text"/>	<input type="text"/> Total Refund Due

Other Notes:

To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website:

<http://www.registrar.uwo.ca/index.cfm/student-finances/scholarships-awards/>