

**TABLE 3 - Tuition Refund Calculation Worksheet**

**REFUND Due = (Total Refundable Tuition Paid X [Refund Rate](#)) - other applicable fees (See Note 1)**

REFUND CALCULATION WORKSHEET		
Determine <b>Total Refundable Tuition Paid</b> ; insert amount on line 1 (See TABLE 1)	<input type="text"/>	line 1
Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 2)	<input type="text"/>	line 2
Determine if Access Cancopy Fee is refundable (See Note 1)	<input type="text"/>	line 3
Multiply line 1 by line 2 then subtract line 3	<input type="text"/>	<b>Total Refund Due</b>

**Note 1 - Other Applicable Fees**

The Refund Calculation Worksheet is an *estimate* only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges that may reduce your refund amount which include but are not limited to:

Bank Wire fees	Deferment Fees	Trois Pistole Immersion Fees	Inlop Fees
Sealing Charges	Late Registration Fees	Western 1 Card Fees	Outlop Fees
Letter of Permission Fees		Late Payment Penalties	

If your WDN date is <= Nov 1, your Access Cancopy fee of \$15.00 is fully refundable. If you WDN date is > Nov 1, it is not refundable.

**EXAMPLE:**

You are a **Canadian** student enrolled in a **Regular Graduate Master's Program, Part Time, for Fall 2011** and have paid your tuition before the start of the session. You have withdrawn on **September 28, 2011** according to the add/drop form provided by your academic counsellor.

Refer to the following **Fall 2011 Graduate Part Time** Tables to determine the figures for this example:

- Table 1 - Total Refundable Tuition and Cancellation Fees
- Table 2 - Refund Rate

The total Refundable Tuition paid	1,087.37	line 1
The Refund Rate	76%	line 2 (September 28, 2011)
Access Cancopy: enter 0 if withdrawal date is > Nov 1; enter 15.00 if withdrawal date is <= Nov 1	15	line 3
(line 1) x (line 2) + line 3	<b>\$841.40</b>	<b>Total Refund Due</b>

**Other Notes:**

For more information regarding graduate student refunds, please visit the Campus Finances section of: [http://grad.uwo.ca/current\\_students/student\\_center.htm](http://grad.uwo.ca/current_students/student_center.htm)